



## Western Melbourne Cross-sector Community of Practice

### Terms of Reference

#### Background

NDS has been funded by the Lord Mayors Charitable Foundation and the State Trustees to support organisations from a diversity of sectors collaboratively respond to the changes required by the NDIS, Aged Care, Mental Health and other national reforms through the establishment of four cross-sector communities of practice across Victoria. The communities of practices have been designed to assist organisations to develop sustainable, consumer-driven services, and collaboratively explore the changing policy and market environment.

The Western Melbourne Cross-Sector Community of Practice (the CoP) is a network of health, community and disability service providers and advocates, delivering supports to participants, clients, patients, carers and other family members who live within the western Melbourne metropolitan areas. The CoP is auspiced by HealthWest Partnership and Inner North West Primary Care Partnership and governed by a Steering Committee.

#### Purpose

The purpose of the CoP is to bring together different sectors to collaborate and exchange good practice to achieve better consumer-directed-care outcomes.

#### Key priorities

The CoP will focus on the following key priorities for July 2017- June 2018:

- Promoting self-advocacy in the context of transition
- Workforce development models, strategies and training options
- Engaging hard-to-reach groups in consumer-directed-care
- Co-design

#### Meetings and participation

There are 3 themed network meetings per year.

Participation is open to any clinician, team leader and manager representing services that are interested in progressing a consumer-directed care approach within their organisations across the west.

Meetings will be interactive and incorporate community participation (human right approach to participation, evidence based practice and case studies).

#### Roles and responsibilities

There will not be formal minutes taken during meetings. However, the auspice organisation will document the issues discussed and action items, and circulate to the group afterwards.

The auspice organisation will chair the meeting. Duties include keeping the group on schedule with the agenda and ensuring all attendees have the opportunity to contribute to discussions.



All members of the CoP are encouraged to promote the network meetings and consumer-directed practice within the region.

**Evaluation**

A survey will be conducted after each CoP meeting and reviewed by the Steering Committee. A yearly evaluation will also be conducted by the Steering Committee and findings disseminated to the network and relevant management or executives.

**Review**

Terms of Reference to be reviewed every 12 months.